



**MUMBAI METRO RAIL CORPORATION LIMITED**  
(A JV company of Govt. of India and Govt. of Maharashtra)  
MMRCL –Line 3 Transit Office, ‘E’ Block, Bandra-Kurla Complex, Bandra (E),  
Mumbai - 400 051. Website: [www.mmrc.com](http://www.mmrc.com)

## Recruitment Advertisement 2019 – 01

Mumbai Metro Rail Corporation Limited intends to appoint qualified and experienced professionals for the following posts on Regular / Deputation / Contract basis:

Sr. No.	Name of Posts & Pay Scale (IDA) / Grade	Nature of appointment	Open	OBC	SC	ST	Total
1.	General Manager (Finance) Rs. 1,20,000 – 2,80,000/- (E8)	Regular/ Deputation	1	-	-	-	1
2.	Deputy General Manager (Accounts) Rs. 80,000 – 2,20,000/- (E5)	Regular/ Deputation	1	-	-	-	1
3.	Executive Assistant to ED (Planning) Rs. 70,000 – 2,00,000/- (E4)	Contract (3 years)/ Deputation	1	-	-	-	1
4.	Accounts Officer/ Asst. Manager (Finance) Rs. 50,000 – 1,60,000/- (E2)	Contract (3 years)/ Deputation	-	1	-	-	1
5.	Dy. Engineer (Civil) Rs. 50,000 – 1,60,000/- (E2)	Contract (3 years)/ Deputation	1	-	-	-	1
6.	Community Development Assistant Rs. 34,020 – 64,310/- (W5)	Contract (3 years)/ Deputation	1	-	-	-	1
7.	Surveyor Rs. 34,020 – 64,310/- (W5)	Contract (3 years)	3	1	-	-	4
8.	Sr. Assistant to Company Secretary Rs. 34,020 – 64,310/- (W5)	Contract (3 years)	1	-	-	-	1
9.	Jr. Assistant (IT) Rs. 20,160 – 35,640/- (W3)	Contract (3 years)	1	-	-	-	1
	<b>Total</b>		<b>10</b>	<b>2</b>	<b>-</b>	<b>-</b>	<b>12</b>

• **Note:**

- a) Age, qualification and experience would be as on **01<sup>st</sup> January, 2019.**
- b) For detailed advertisement, Recruitment Rules, eligibility requirements and other instructions for filling the above posts please visit [www.mmrc.com](http://www.mmrc.com).
- c) Online registration will start from **28<sup>th</sup> January, 2019 at 10:00 Hrs.** and will end on **18<sup>th</sup> March, 2019 at 23:59 Hrs.**

**Date: 28<sup>th</sup> January, 2019**

**Place: Mumbai**

**Sd/-**  
**(Ashwini Bhide, I.A.S)**  
**Managing Director**  
**Mumbai Metro Rail Corporation Ltd.**



**MUMBAI METRO RAIL CORPORATION LIMITED**

(A JV company of Govt of India and Govt of Maharashtra)

MMRCL –Line 3 Transit Office, ‘E’ Block, Bandra-Kurla Complex, Bandra (E), Mumbai - 400 051

Website: [www.mmrcl.com](http://www.mmrcl.com)

Sr. No.	Designation	Grade/ Pay scale	No. of post	Age	Qualification	Experience	
						Mandatory	Desirable
1.	General Manager (Finance)	Grade (E8) Rs.1,20,000 – 2,80,000/-  (IDA Pay scale)	01	Maximum 57 years  (Age is relaxable for deserving/ internal /deputation candidates)	Candidate must be a full-time Graduate from a recognised university preferably a CA (Member of the institute of Chartered Accountants of India) or I.C.W.A (Member of the Institute of Cost Accountants of India).	<ul style="list-style-type: none"> <li>• Member of Group “A” Service of Government in JAG with 9 years’ experience or in SG with 06 years or working in SAG Grade. Appointment on deputation in case of Government Officers may also be considered.</li> </ul> <p style="text-align: center;"><b>OR</b></p> <ul style="list-style-type: none"> <li>• Executives working in “CPSE/ PSU/ Autonomous Bodies” with 05 years’ experience in the E6 or equivalent grade with IDA pay scale of Rs 36,600 – 62,000/- (pre-revised) or with minimum 02 years’ experience in the E7 or equivalent grade with the IDA pay scale of Rs 43,200- 66,000/- (pre-revised).</li> <li>• Candidate must possess minimum 18 years of post-qualification executive grade experience in Finance &amp; Accounts in Metro Rail/ Govt. Organization/ PSUs.</li> <li>• Candidate must have working experience in area of Corporate Accounting, Financial Management, Multilateral / Bilateral Funding, Taxation – Direct/ Indirect, Treasury Management, Corporate Governance, Tender Evaluation, Vetting of Contracts/ Offers/ Estimates IND-AS implementation, Compliance of Companies Act, 2013.</li> <li>• The candidates from Private sector should have the working experience in a firm of repute with annual turnover of not less than Rs. 2000 crores and with a minimum CTC of Rs. 20 Lakhs.</li> <li>• Candidate must have at least five (05) years of cumulative experience at a senior level during the last ten (10) years, in various aspects of Corporate Financial Management and Accounts in an organization of repute.</li> </ul>	<ul style="list-style-type: none"> <li>• Candidate with experience of working in Railways/ Metros/ other PSUs or other Govt. / Semi-Govt. will be preferred.</li> <li>• Candidates with working knowledge of SAP &amp; Computers will be preferred.</li> </ul>



**MUMBAI METRO RAIL CORPORATION LIMITED**

(A JV company of Govt of India and Govt of Maharashtra)

MMRCL –Line 3 Transit Office, ‘E’ Block, Bandra-Kurla Complex, Bandra (E), Mumbai - 400 051

Website: [www.mmrc.com](http://www.mmrc.com)

Sr. No.	Designation	Grade/ Pay scale	No. of post	Age	Qualification	Experience	
						Mandatory	Desirable
2.	Deputy General Manager (Accounts)	Grade (E5) Rs. 80,000 – 2,20,000/-  (IDA Pay scale)	01	Maximum 40 years  (Age is relaxable for deserving/ internal /deputation candidates)	Candidate must be a full-time Graduate from a recognised university preferably a CA (Member of the institute of Chartered Accountants of India) or I.C.W.A (Member of the Institute of Cost Accountants of India).	<ul style="list-style-type: none"> <li>• Minimum 09 year’s post qualification executive grade experience with 04 years’ experience in next below grade in IDA pay scale of Rs. 29,100 – 54,500/- (pre-revised) <b>or</b></li> <li>• Total minimum 09 years’ post qualification executive grade experience with 04 years’ experience in next below grade of executive in state government; <b>or</b></li> <li>• Candidate must possess minimum 09 years of post-qualification executive grade experience in Finance &amp; Accounts in Govt. Metro Rail/ Govt. Organization/ PSUs.</li> <li>• Candidate must have exposure / working experience in area of Corporate Accounting, Financial Management, Multilateral / Bilateral Funding, Taxation – Direct/ Indirect, Treasury Management, Corporate Governance, Tender Evaluation, Vetting of Contracts / Offers / Estimates IND-AS implementation, Compliance of Companies Act, 2013.</li> <li>• Candidate must be conversant in various aspects of Corporate Financial Management and Accounts in an organization of repute.</li> <li>• Candidates working in Private sector must have a minimum 09 years’ post qualification experience in executive grade in a firm of repute with annual turnover of not less than Rs. 2000 crores and in a minimum CTC of Rs. 12 Lakhs in “desirable” domain for the post.</li> </ul>	<ul style="list-style-type: none"> <li>• Candidate with experience of working in Railways/ Metros/ other PSUs or other Govt. / Semi-Govt. will be preferred.</li> <li>• Candidates with working knowledge of SAP &amp; Computers will be preferred.</li> </ul>



**MUMBAI METRO RAIL CORPORATION LIMITED**  
 (A JV company of Govt of India and Govt of Maharashtra)  
 MMRCL –Line 3 Transit Office, ‘E’ Block, Bandra-Kurla Complex, Bandra (E), Mumbai - 400 051  
 Website: [www.mmrc.com](http://www.mmrc.com)

Sr. No.	Designation	Grade/ Pay scale	No. of post	Age	Qualification	Experience	
						Mandatory	Desirable
3.	Executive Assistant to Executive Director (Planning)	Grade (E4) Rs. 70,000 – 2,00,000/- (IDA Pay scale)	01	Maximum 40 years  (Age is relaxable for deserving/ internal /deputation candidates)	Full time Degree in Engineering / Planning from recognised and reputed university	<ul style="list-style-type: none"> <li>• Jr. Scale officer having total minimum 05 years of service with Grade Pay of Rs. 5,400/- (CDA); or</li> <li>• Officer currently working in Sr. Scale (Rs.6,600/- (CDA) or IDA pay scale of Rs. 24,900 – 50,500/- (pre-revised), with minimum 02 years post qualification experience in “desirable” domain for the post; or</li> <li>• Total minimum 07 years of post-qualification experience in Executive grade in Government entities in “desirable” domain for the post; or</li> <li>• Total minimum 07 years of post-qualification experience in reputed Private sector in Executive grade in “desirable” domain for the post with minimum CTC of Rs. 08 Lacs.</li> </ul>	<ul style="list-style-type: none"> <li>• Candidate having experience in preparing schedules, Agenda of meeting, brief of meeting will be preferred.</li> <li>• Candidate should be technically sound and be able to communicate in Marathi and English.</li> </ul>



**MUMBAI METRO RAIL CORPORATION LIMITED**

(A JV company of Govt of India and Govt of Maharashtra)

MMRCL –Line 3 Transit Office, ‘E’ Block, Bandra-Kurla Complex, Bandra (E), Mumbai - 400 051

Website: [www.mmrcl.com](http://www.mmrcl.com)

Sr. No.	Designation	Grade/ Pay scale	No. of post	Age	Qualification	Experience	
						Mandatory	Desirable
4.	Accounts Officer/ Assistant Manager (Finance)	Grade (E2) Rs. 50,000 – 1,60,000/-  (IDA Pay scale)	01	Maximum 40 years (Age is relaxable for deserving/ internal /deputation candidates)	Full-time Degree in Commerce from recognised and reputed university and knowledge of Indian Accounting Standards	Employees of Central Govt./ CPSU, State Govt./ State PSU’s in the Grade Pay of Rs. 4,800/- and above with minimum 10 years of post qualification experience in Finance & Accounts department. <b>or</b> Employees in equivalent IDA Scale of Rs. 18,500 - 35,600/- (Pre-revision) with minimum 10 years of post qualification experience in Finance & Accounts department.	<ul style="list-style-type: none"> <li>• Candidate must have working experience in areas of Corporate Accounting, Financial Management, Multilateral/ Bilateral Funding, Taxation – Direct/ Indirect, Treasury Management, Corporate Governance, Tender Evaluation, Vetting of Contracts/ Offers/ Estimates IND-AS implementation, Compliance of Companies Act, 2013.</li> <li>• Candidate must be conversant in various aspects of Corporate Financial Management and Accounts in an organization of repute.</li> <li>• Candidates with experience in Govt. sector/ Public sector companies/ large scale infrastructure Projects/ Metro rail companies will be preferred.</li> </ul>
				Maximum 35 years  (Age is relaxable for deserving/ internal /deputation candidates)	Candidate must be a full-time Graduate from a recognised university preferably a CA (Member of the institute of Chartered Accountants of India) or I.C.W.A (Member of the Institute of Cost Accountants of India).	<ul style="list-style-type: none"> <li>• Sr. Supervisor having total minimum 04 years of service with Grade Pay of Rs. 4,600/- <b>or</b></li> <li>• Officer currently working in Jr. Scale with Grade Pay of Rs. 5,400/- with minimum 02 years’ experience in “desirable” domain for the post; <b>or</b></li> <li>• Total minimum 04 years of experience in Supervisory grade of Rs. 18,500-35,600/- (pre-revision) in IDA pay scale with minimum 02 years post qualification experience in “desirable” domain for the post; <b>or</b></li> <li>• Total minimum 04 years of post-qualification experience in Executive grade in Government entities in “desirable” domain for the post; <b>or</b></li> <li>• Total minimum 05 years of post-qualification experience in reputed Private sector in Executive grade in “desirable” domain for the post with minimum CTC of Rs. 08 Lacs.</li> </ul>	

- Candidates who have already applied against the earlier recruitment notification dated 11.07.2018 for the 01 post of Accounts Officer under OBC category are hereby requested to re-apply as the earlier vacancy has been cancelled/ withdrawn.



**MUMBAI METRO RAIL CORPORATION LIMITED**

(A JV company of Govt of India and Govt of Maharashtra)

MMRCL –Line 3 Transit Office, ‘E’ Block, Bandra-Kurla Complex, Bandra (E), Mumbai - 400 051

Website: [www.mmrc.com](http://www.mmrc.com)

Sr. No.	Designation	Grade/ Pay scale	No. of post	Age	Qualification	Experience	
						Mandatory	Desirable
5.	Deputy Engineer (Civil)	Grade (E2) Rs. 50,000 – 1,60,000/- (IDA Pay scale)	01	Maximum 35 years  (Age is relaxable for deserving/ internal /deputation candidates)	Full time Degree in Civil Engineering from a recognized and reputed university	<ul style="list-style-type: none"> <li>• Sr. Supervisor having total minimum 04 years of service with Grade Pay of Rs. 4,800/- or</li> <li>• Officer currently working in Jr. Scale with Grade Pay of Rs. 5,400/- with minimum 02 years’ experience in “desirable” domain for the post; or</li> <li>• Total minimum 04 years of experience in Rs. 18,500-35,600/- (pre-revision) in IDA pay scale with minimum 02 years post qualification experience in “desirable” domain for the post; or</li> <li>• Total minimum 04 years of post-qualification experience in Executive grade in Government entities in “desirable” domain for the post; or</li> <li>• Total minimum 05 years of post-qualification experience in reputed Private sector in Executive grade in “desirable” domain for the post with minimum CTC of Rs. 08 Lacs.</li> </ul>	<ul style="list-style-type: none"> <li>• Experience of working on projects of tunnelling/ underground stations of urban railways/ other major underground works/ viaduct and bridges/ ballast-less track works.</li> <li>• Candidate should be conversant with international competitive bidding, computerized environment working etc.</li> <li>• Adequate experience in planning, designing, construction, integration and commissioning of civil engineering works for underground/ elevated metro/ rail projects in urban &amp; suburban environment including consultancy works related to urban rail projects.</li> <li>• Candidates with experience of working of modern urban rail system will be preferred.</li> <li>• Candidates with experience in Govt. sector/ Public sector companies/ large scale infrastructure Projects / Metro rail companies will be preferred.</li> </ul>



**MUMBAI METRO RAIL CORPORATION LIMITED**

(A JV company of Govt of India and Govt of Maharashtra)

MMRCL –Line 3 Transit Office, ‘E’ Block, Bandra-Kurla Complex, Bandra (E), Mumbai - 400 051

Website: [www.mmrc.com](http://www.mmrc.com)

Sr. No.	Designation	Grade/ Pay scale	No. of post	Age	Qualification	Experience	
						Mandatory	Desirable
6.	Community Development Assistant	Grade (W5) Rs. 34,020 – 64,310/-  (IDA Pay scale)	01	Maximum 35 years  (Age is relaxable for deserving/ internal /deputation candidates)	Full-time Master’s Degree in Social Work from a recognized and reputed university/ Institute	<ul style="list-style-type: none"> <li>Supervisor working in Central /State Govt. / PSU’s / CPSU’s /Autonomous Bodies in the Grade Pay of Rs. 4,200/- <b>or</b></li> <li>Total minimum 03 years of experience in Rs. 10,170-18,500/- (pre-revision) in IDA pay scale with minimum 02 years post qualification experience in “desirable” domain for the post; <b>or</b></li> <li>Candidate should have minimum 08 years of post-qualification work experience with reputed institutions in the field of social development particularly in urban development.</li> <li>Candidate must have knowledge of Rehabilitation &amp; Resettlement (R&amp;R) in large scale Govt infrastructure projects / Metro Rail Projects.</li> </ul>	Candidates with experience in Govt. sector/ Public sector companies/ Large scale infrastructure Projects / Metro rail companies will be preferred.



**MUMBAI METRO RAIL CORPORATION LIMITED**

(A JV company of Govt of India and Govt of Maharashtra)

MMRCL –Line 3 Transit Office, ‘E’ Block, Bandra-Kurla Complex, Bandra (E), Mumbai - 400 051

Website: [www.mmrc.com](http://www.mmrc.com)

Sr. No.	Designation	Grade/ Pay scale	No. of post	Age	Qualification	Experience	
						Mandatory	Desirable
7.	Surveyor	Grade (W5) Rs. 34,020 – 64,310/-  (IDA Pay scale)	04	Maximum 35 years  (Age is relaxable for deserving/ internal candidates)	Candidate should have passed Secondary School Certificate Examination of Maharashtra State Secondary and Higher Secondary Education Board and should have passed “Surveyor” course conducted by the Government approved Industrial Training Institute or its equivalent institute and should possess MS-CIT certificate & Auto CAD certificate.	Candidate should have minimum 03 years’ experience and should have knowledge of Land Survey Measurement and handling Measuring Instruments, Calculation of Area, Land Demarcation etc. pertaining to large infrastructure projects / Metro Rail Projects.	Candidates with experience in Govt. sector/ Public sector companies/ large scale infrastructure Projects / Metro rail companies will be preferred.



**MUMBAI METRO RAIL CORPORATION LIMITED**

(A JV company of Govt of India and Govt of Maharashtra)

MMRCL –Line 3 Transit Office, ‘E’ Block, Bandra-Kurla Complex, Bandra (E), Mumbai - 400 051

Website: [www.mmrc.com](http://www.mmrc.com)

Sr. No.	Designation	Grade/ Pay scale	No. of post	Age	Qualification	Experience	
						Mandatory	Desirable
8.	Sr. Assistant to Company Secretary	Grade (W5) Rs. 34,020 – 64,310/-  (IDA Pay scale)	01	Maximum 35 years  (Age is relaxable for deserving/ internal candidates)	Full-time Graduate in Commerce with minimum 60% from a recognized university and having passed the “Executive Programme” conducted by Institute of Company Secretaries of India and certification & full-time Diploma course with working knowledge of Computers and having proficiency in MS-Office etc.	<ul style="list-style-type: none"> <li>Supervisor working in Central /State Govt./ PSU’s / CPSU’s /Autonomous Bodies in the Grade Pay of Rs. 4,200/- <b>or</b></li> <li>Total minimum 03 years of experience in Rs. 10,170-18,500/- (pre-revision) in IDA pay scale with minimum 02 years post qualification experience in “desirable” domain for the post; <b>or</b></li> <li>Total minimum 03 years of post-qualification experience in Executive grade in Government entities in “desirable” domain for the post; <b>or</b></li> <li>Total minimum 05 years of post-qualification experience in reputed Private sector in “desirable” domain for the post.</li> </ul>	Candidate having experience of dealing with other PSUs or other Govt./ Semi-Govt. companies will be preferred.



**MUMBAI METRO RAIL CORPORATION LIMITED**  
 (A JV company of Govt of India and Govt of Maharashtra)  
 MMRCCL –Line 3 Transit Office, ‘E’ Block, Bandra-Kurla Complex, Bandra (E), Mumbai - 400 051  
 Website: [www.mmrc.com](http://www.mmrc.com)

Sr. No.	Designation	Grade/ Pay scale	No. of post	Age	Qualification	Experience	
						Mandatory	Desirable
9.	Jr. Assistant (IT)	Grade (W3) Rs. 20,160 – 35,640/-  (IDA Pay scale)	01	Maximum 35 years  (Age is relaxable for deserving/ internal candidates)	Full-time Graduate from a recognized and reputed university and minimum one (01) year diploma/ certification course in Information Technology from Government/ Private Institute.	Minimum 04 years of working experience in handling IT infrastructure in Government/ Private sector.	Candidate having experience of dealing with other PSUs or other Govt./ Semi-Govt. companies will be preferred.

## Recruitment Guidelines

### 1) Selection Procedure:

Candidates applying for the posts mentioned in the advertisement will be called for Personal Interview. MMRCL reserves the right to shortlist the Candidates for Personal Interview. The Candidates will be shortlisted for interview, based on their eligibility/ experience in the relevant field. Candidate may be asked to submit any other documents required by the scrutiny committee and he/ she is liable to produce the same. Selection criteria are relaxable for deserving Candidates with very sound background on discretion of committee for Scrutiny/ Selection.

### 2) Surety Bond :

The candidates selected for the above posts will have to execute a **surety bond of stipulated amount as mentioned below as per MMRCL Surety & Training Cost Recovery Bond Policy –**

Sr. No.	Grade	Applicable Surety Bond	Applicable Training cost	Applicable service period in lieu of Surety Bond
1.	E8	Rs. 3,00,000/-	Rs. 43,000/-	3 years
2.	E4 - E7	Rs. 2,00,000/-	Rs. 43,000/-	3 years
3.	E2	Rs. 1,50,000/-	Rs. 43,000/-	3 years
4.	W5	Rs. 50,000/-	Rs. 22,000/-	3 years
5.	W3	Rs. 30,000/-	Rs. 15,000/-	3 years

### 3) Pay Scale, Allowances & Perquisites: (On Deputation):

The terms and conditions including pay scale etc. of the candidates appointed on deputation will be governed by DOPT/DPE/GOI guidelines as applicable.

### 4) Reservations / Relaxations / Concessions:

Reservations / Relaxation / Concessions would be given to SCs/STs/OBCs (Non-Creamy Layer)/ Person with Disability (PWD)/ Ex-Servicemen candidates as per guidelines issued by Govt. of India from time to time.

#### **Abbreviations used:**

**SC** – Scheduled Caste

**ST** - Scheduled Tribe

**OBC** – Other Backward Class (Non - Creamy Layer)

**UR** – Unreserved

#### **Age Relaxations would be given as per following:**

Sr. No	Category of Candidate	Age Relaxation
(a)	Scheduled Caste (SC) and Scheduled Tribe (ST)	By 05 years
(b)	Other Backward Class (OBC) Non - Creamy Layer	By 03 years
(c)	Person with Disabilities (PWD)	By 10 years (SC/ST) By 08 years (OBC) By 05 years (Unreserved)
(d)	All persons who have ordinarily been domiciled in Kashmir division of J & K State during 01-01-1980 to 31-12-1989	By 05 years
(e)	Children / Family members of those who died in the 1984 riots	By 05 years
(f)	Ex-Servicemen: (Details at Annexure 'A')	By 05 years

5) **How to Apply :**

1. Candidates are required to apply online only through MMRCL official website: **www.mmrc.com --->Careers --> MMRCL Recruitment Advertisement 2019-01. (No other modes of application will be accepted).**
2. Candidates are required to have valid personal E-mail ID & Mobile No. It should be kept active during the recruitment process. MMRCL will send intimation of personal interview and any other information regarding your application only through the registered E-mail ID.
3. The online registration will remain active from **28<sup>th</sup> January, 2019 to 18<sup>th</sup> March, 2019 only.** In order to avoid last minute rush, the candidates are advised to apply early enough. MMRCL will not be responsible for network problem or any other problem of this nature & non-submission of online application during the last days due to heavy rush etc.
4. All the fields in the online application form should be filled up carefully. There will be a preview of the application filled in by the candidate before submitting the application, so that it can be edited. After submission of application, no modification will be permitted.
5. Candidates will have to upload scan copy of updated Resume, and passport size photograph (.jpg/ .jpeg) and recent pay slip in .pdf format along with their application.
6. Candidate are required to clearly indicate whether they are applying against the vacancy for consideration **on Regular or Deputation or Contract basis.**
7. Candidates applying on Deputation basis are required to forward their application in prescribed format on postal address given below along with (i) Latest Resume, photograph, all educational qualification certificates and all work experience certificates, (ii) No Objection Certificate (As per the enclosed format), (iii) Attested copies of ACR's/APR's of last 05 (five) years, (iv) Certificate stating that no vigilance case is either pending or contemplated against the officer, (v) No Penalty Certificate stating that no major/ minor penalty has been imposed on the officer or a statement giving details of major/ minor penalties imposed on the officer, if any, during the last 10 years.

**Postal Address :**

THE ENVELOPE SHOULD BE PROPERLY SEALED AND SUPERSCRIBED

WITH

Name of the post \_\_\_\_\_

**To,**  
**The Managing Director,**  
Mumbai Metro Rail Corporation Limited,  
MMRCL –Line 3 Transit Office, E Block,  
Bandra Kurla Complex, Bandra (East),  
Mumbai- 400051

6) **General: Most Important**

1. Age, qualification and experience would be as on **01<sup>st</sup> January, 2019.**
2. In case of educational qualifications, in addition to an institute being approved by UGC/ AICTE; the particular Degree/ Diploma awarded by that institute is also required to be an approved Degree/ Diploma.
3. While applying for the above post, the applicant should ensure that he/she fulfils the eligibility and the norms mentioned above on the specified dates and the particulars furnished by him/ her are correct in all respects. In case, it is detected at any stage of recruitment that Candidate does not fulfil the eligibility norms and /or that he/ she has furnished any incorrect/ false information or has suppressed any material fact(s), his/her candidature will stand cancelled. If any of these shortcomings is/ are detected even after appointment his/ her services are liable to be terminated.

4. MMRCL reserves the right to change the number of vacancies and cancel/ restrict/ modify/ alter and modify the recruitment criteria's during the recruitment process if required, without issuing any further notice or assigning any reason thereof.
5. Incomplete applications or applications received after the due date will be summarily rejected. MMRCL is not responsible for Loss/ delay in post.
6. MMRCL is not responsible for any printing error that might have inadvertently crept in.
7. **Candidates employed in Govt. Dept. / PSU/ Autonomous Body should forward their application through proper channel and must produce "NOC" from the present employer on the date of interview. (Format is enclosed below)**
8. No Travelling Allowances/ reimbursement will be paid to the candidate for appearing for Interview and pre-appointment medical examination.

**7) Important Dates:**

a)	Starting date for accepting applications	<b>28<sup>th</sup> January, 2019</b>
b)	Closing date for accepting applications	<b>18<sup>th</sup> March, 2019</b>

**Date: 28<sup>th</sup> January, 2019**

**Place: Mumbai**

**Sd/-**  
**(Ashwini Bhide)**  
**Managing Director**  
**Mumbai Metro Rail Corporation Ltd.**

## ANNEXURE 'A'

### Notes :-

- (i) An **ex-serviceman** who has once joined a Govt. job on the civil side after availing of the benefits given to him as an ex-serviceman for his re-employment, his ex-servicemen status for the purpose of re-employment in Govt. ceases.
- (ii) The relaxation in upper age limit is allowed on cumulative basis as per Govt. Guidelines.
- (iii) All persons who are eligible for age relaxation under 3(d) of the detailed AD must produce the domicile certificate at the time of interview from the district Magistrate in the Kashmir Division within whose jurisdiction he / she had ordinarily resided or any other authority designated in this regard by Government of J & K to the effect that the candidate had ordinarily been domiciled in the Kashmir Division of the State of J & K during 01-01-1980 to 31-12-1989.
- (iv) **Ex-Servicemen (for all posts as indicated In the Detailed AD):**  
5 years relaxation is allowed in case of Ex-servicemen. (including ECOs/ SSCOs) provided applicants have rendered at least 5 years military service and have been released on completion of assignment (including those whose assignment is due to be completed within 06 months) otherwise than by way of dismissal or discharge on account of misconduct or inefficiency or on account of physical disability or have been released on account of physical disability attributable to military service or on invalidment. ECOs/SSCOs who have completed their initial period of assignment of five years of Military Service but whose assignment has been extended beyond five years and in whose case the Ministry of Defence issues certificate that they would be released on selection within three months from the date of receipt of offer of appointment.

### Declaration to be signed by the Candidate

I hereby certify that above particulars mentioned in the application are correct and true to the best of my knowledge and belief and no material fact/information has been suppressed or concealed there from.

PLACE:  
DATE:

\_\_\_\_\_  
SIGNATURE OF THE APPLICANT  
NAME:

---

### (Certificate to be furnished by the Employer/Head of office/ Forwarding Authority)

Certified that the information/ details provided in the above application by the applicant are true and correct as per the records. He/ She fulfils the eligibility criteria as prescribed for the grade applied by him/ her. **If selected, he/ she will be relieved immediately.**

It is also certified :-

- i. That there is no vigilance / disciplinary case or criminal case pending or contemplated against Shri / Smt./ Ms. \_\_\_\_\_
- ii. That his / her integrity is certified.
- iii. That the photocopies of the ACRs / APAR for the last three years are enclosed. (iv) That no major / minor penalty has been imposed on him / her during that last ten years or a list of major / minor penalties imposed on him / her during the last ten years is enclosed (as the case may be).

Place: \_\_\_\_\_  
Date: \_\_\_\_\_

Signature \_\_\_\_\_  
Name \_\_\_\_\_  
Designation \_\_\_\_\_  
Tel. No. \_\_\_\_\_

Office Seal

List of enclosures: